

mSzafir

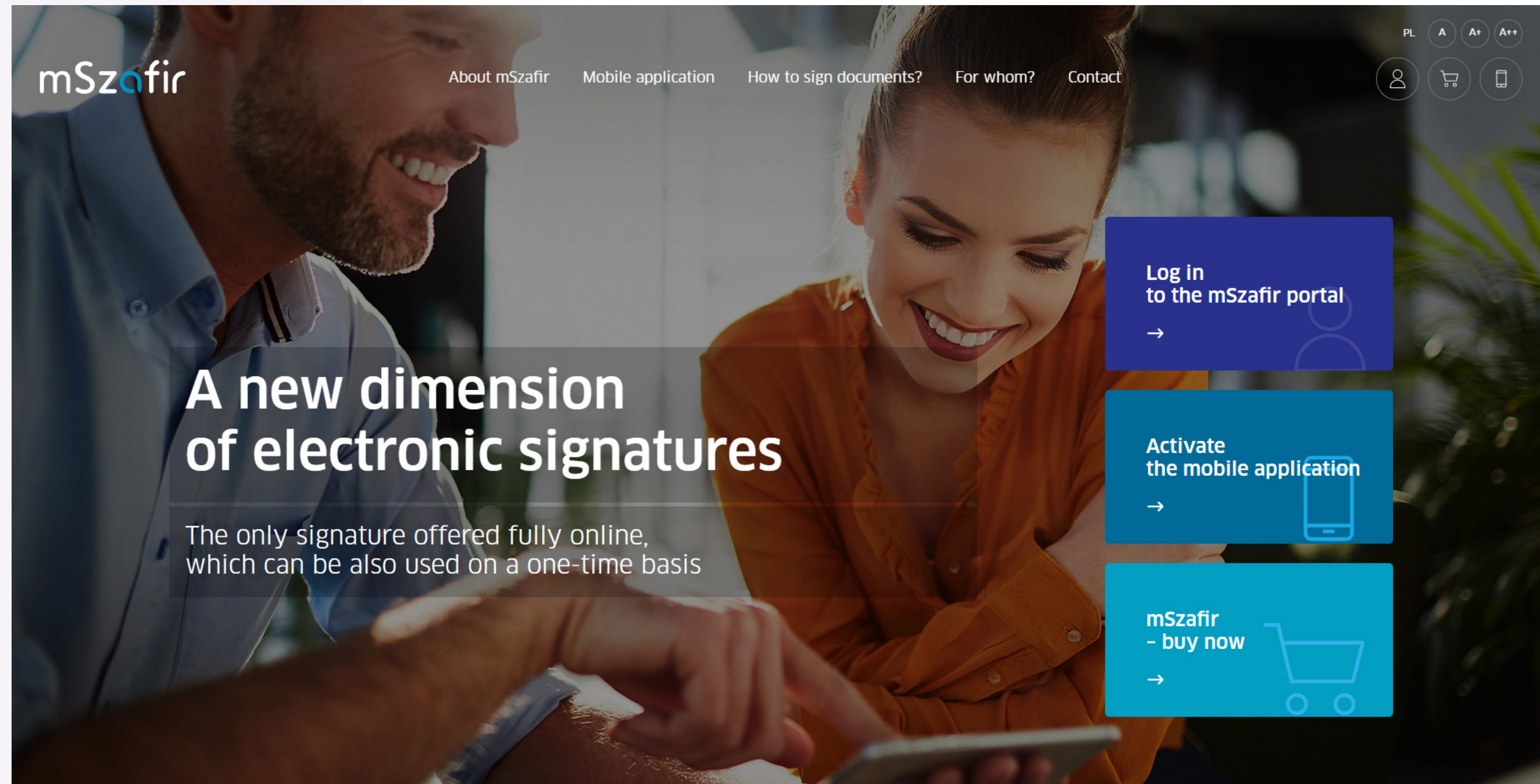
Tutorial:
How to buy the mSzafir
signature for single
signature and confirm
identity with mojeID

KIR.



Step 1

Enter the mSzafir portal at <https://www.mszafor.pl/en> and click „**mSzafir - buy now**”.



Step 2

Select **mSzafir certificate for single signature** in the Szafir web store:

<https://szafir.kir.com.pl/eshop-web/en/items.html>

KIR. A A+ A++ My account

KIR. Szafir | Offer How to buy the e-signature? Contact 0.00 PLN

mSzafir – the only electronic signature available fully online provided also in a single use version

Get it now and sign your documents- any time, any place and with any device you choose

mSzafir

- Set to qualified e-signature with smartcard
- Certificate renewals
- mSzafir certificate with a long period of validity
- mSzafir certificate for single signature
- Sets with non-qualified certificate
- Timestamping – subscription
- Qualified sets for electronic seal

	Set to qualified e-signature with smartcard from 198.00 PLN net 243.54 PLN gross		Certificate renewals from 109.00 PLN net 134.07 PLN gross
	NEW mSzafir certificate with a long period of validity from 238.00 PLN net 292.74 PLN gross		NEW mSzafir certificate for single signature from 15.00 PLN net 18.45 PLN gross

Step 3

Fill in the required details and accept the Terms of mSzafir Service. Enter your discount code (if you have one), and then click „**Order and pay**”.

Customer data

I represent a company / I am a sole proprietor

I am a natural person

Customer name*

jan.kowalski@email.com

Street and number*

Al. Jerozolimskie

Zip code*

02-486

City*

Warsaw

Voivodship*

--- Select voivodship ---

Country*

Polska

NIP (tax identification number)*

98765432198

I do not have a NIP number assigned by the Polish office

Note! The indicated data will be used to issue an e-invoice. An e-invoice will be sent to the e-mail address provided.

I accept Terms of mSzafir Service

I confirm that I have read and accept [mSzafir Service Rules](#), including the information clauses concerning the principles of personal data processing.

* Required fields

Discount code:

net 15.00 PLN
gross 18.45 PLN

Recalculate >

Order and pay >

Step 4

Choose the payment method, accept the Terms and Conditions of the Paybynet service and **make the payment - using a selected bank or by credit card.**

The screenshot displays the KIR Paybynet payment interface. At the top left, there is a 'Polski' language selector and the 'KIR. Paybynet' logo. The background is a scenic autumn landscape with a wooden fence.

Details

Abbreviated name of payee:	KIR Szafir
Payment ID:	650XAAwgBA
Payment must be confirmed by:	12-02-2021 10:41:20
Commision:	PLN 0.00
Payment amount:	PLN 18.45
Payment sum:	PLN 18.45

Choose payment method

A grid of 20 payment method logos is shown, including Bank Pekao, iPKO, inteligo, KASA STEFCZYKA, plusbank, BNP PARIBAS, ALIOR BANK, cfi handlowy, Millennium bank, Bank Nowy BFG S.A., GET IN BANK, NOBLE BANK, IdeaBank, mBank, Banki Spółdzielcze, eSKOK, and VISA MasterCard. Below the grid, there is a checked checkbox and the text 'I agree (Terms) to the terms of service and trading conditions'. At the bottom, there are 'Return' and 'Pay' buttons.

Security of payment is guaranteed by KIR S.A.

Step 5

Your order is completed, you can now proceed to generate the certificate. To start, click „**Generate the certificate**”.

Important: Your certificate will be available for 15 minutes from the time of generation. After this time, signing the document will not be possible.



The order has been registered under no. 480106!

Order confirmation with all information has been sent to your e-mail address.

[Generate certificate >](#)



Your certificate will be available for 15 minutes from the moment it is generated. After this time, you will not be able to sign the document. Prepare a pdf file no larger than 5 MB.

Step 6

Click „**Confirm with mojeID**” and go through the online identity confirmation process.



Begin the generation of the certificate bought

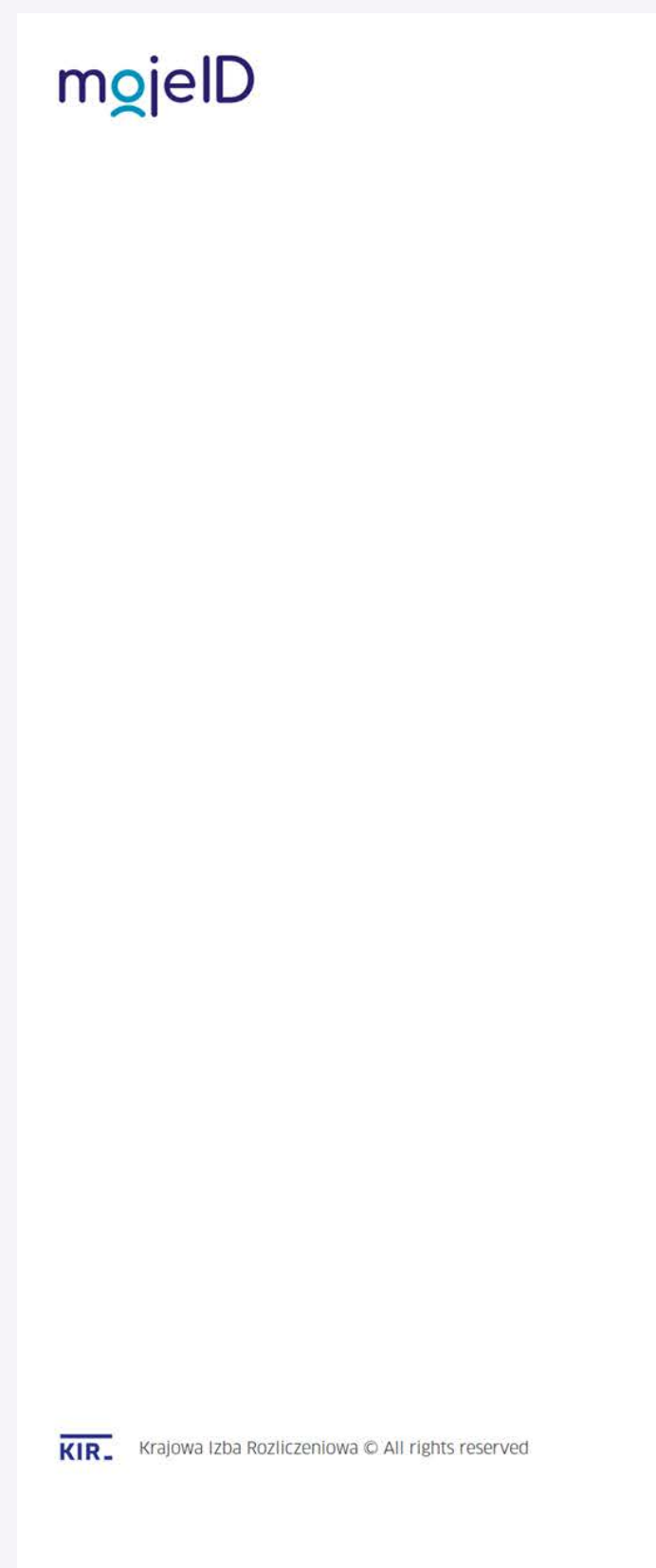
In a moment you will be redirected to mojeID to confirm your identity. The data provided by the bank will be placed in your certificate.

Please do not close the browser. If you want to generate your certificate later, use the link received in the e-mail confirming the certificate purchase. The link is valid 24 hours.

[Confirm with mojeID >](#)

Step 7

Choose the bank through which you can confirm your identity.



Step 8

Log in to your online banking service to consent to the provision of your details for the certificate purposes and continue.

The screenshot shows the 'Przełącz dane dostawcy' (Switch provider) screen in the inteligo online banking service. The interface includes the inteligo logo and a timer showing 04:30s. The user is logged in as 'e-Urząd' and is using 'mojeID'. The screen displays the following information:

- Nazwa dostawcy:** Krajowa Izba Rozliczeniowa S.A.- mSzafir
- Cel operacji:** Potwierdzenie tożsamości na potrzeby generowania kwalifikowanego certyfikatu
- Pierwsze imię:** JAN
- Nazwisko:** KOWALSKI
- Numer PESEL:** 55551142444

There is a checkbox for consent: * Wyrażam zgodę na przekazanie powyższych danych osobowych, za pośrednictwem Krajowej Izby Rozliczeniowej S.A., do wskazanego Dostawcy Usług.

At the bottom, there is a field for 'Podaj kod SMS nr 1:' with a masked input and a refresh icon. There are two buttons: 'Wykonaj' (Execute) and 'Anuluj' (Cancel).

At the bottom right, there is a small text: 'Gwarantowanie depozytów'.

Step 9

Check the correctness of the details for the qualified certificate, check the confirmation checkbox and click „**I confirm the details**”.

The data given below confirmed in the identity verification process will be placed in the qualified certificate.

First name

JAN

Last name

KOWALSKI

PESEL

22555522222

Are the data incorrect? Contact the helpline.

I confirm that the above data are true and valid and I agree to their use in order to generate a certificate and I confirm assigning to me the data used for the verification of electronic signatures included in the certificate so issued

The mSzafir service is provided on-line and will be performed immediately. The service of certificate issuance will be fully performed when the certificate is created in the KIR system. From that moment, pursuant to Article 38 (1) of the Act of May 30, 2014 on consumer rights (Journal of Laws of 2014, Item 827) the Consumer will lose the right to withdraw from the agreement for the provision of the mSzafir service. By accepting the Terms and Conditions of the mSzafir service and placing an order, the Client agrees for the provision of the mSzafir service to commence before the expiry of the deadline for withdrawal from the agreement for the provision of the mSzafir service and confirms that he/she has been informed about the lack of possibility to withdraw from the agreement after its performance.

I confirm the data >

Step 10

Wait – a certificate is generated.



Generation of the keys and certificate in progress

Please wait



The mSzafir electronic signature service
is provided by Krajowa Izba Rozliczeniowa S.A.

Helpline: 801 500 207
e-mail: kontakt@kir.pl

Step 11

The certificate has been generated and is ready to use. To start signing documents, select the files from your computer – **in PDF format.**

Remember: Your certificate is available for 15 minutes. After this time, signing the document will not be possible.

The certificate has been generated and is ready to use

Certificate data presentation

First name


JAN

Last name


KOWALSKI

Document number

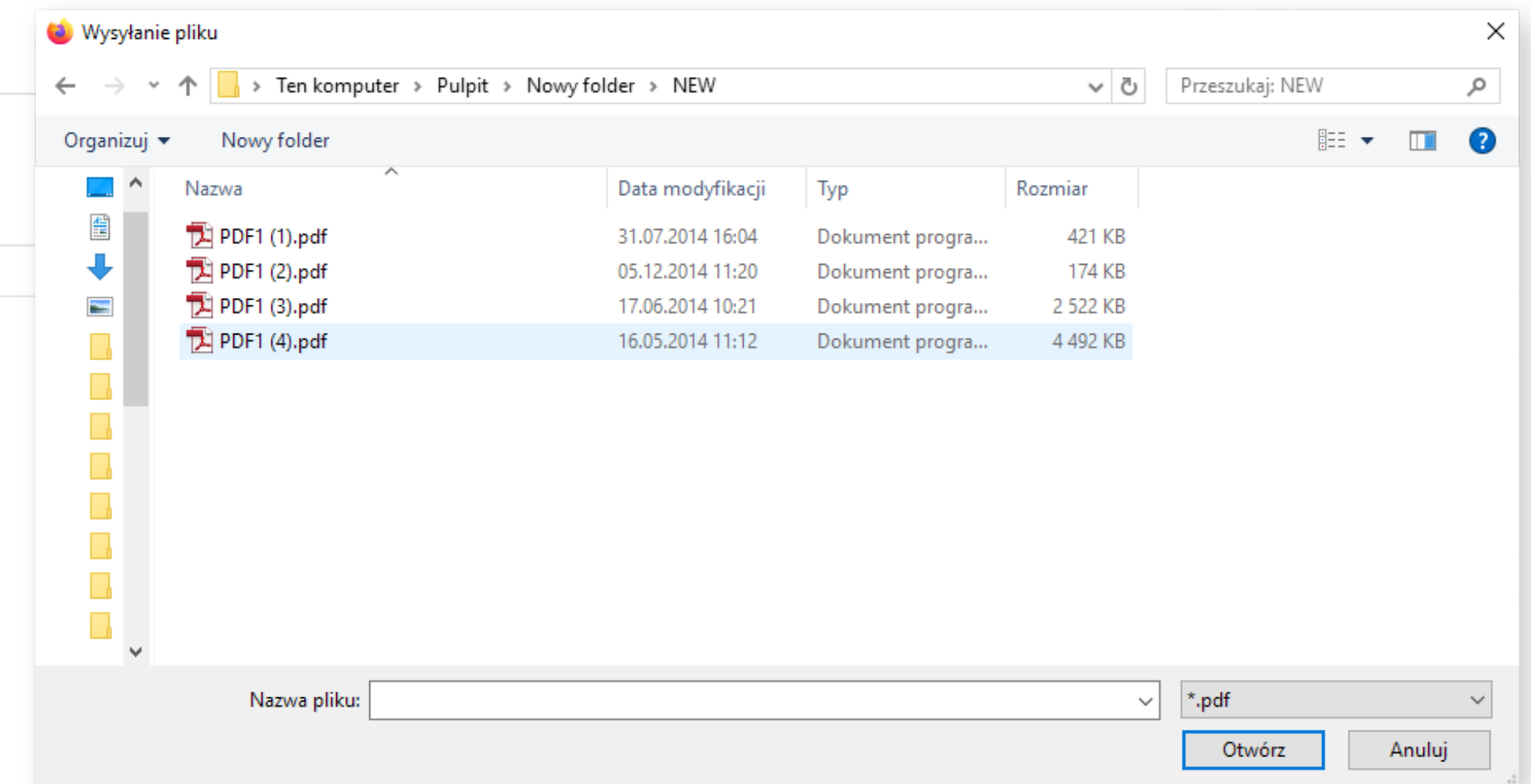
PNOPL-73061803688

 Certificate available through: **12 min 20 sek.**

Specify the document you want to sign. The selected file should be in the PDF format (max. 5 MB).

 Click and select PDF files


The mSzafir electronic signature service
is provided by Krajowa Izba Rozliczeniowa S.A.



Step 12

Please mark that you have read and understood the contents of the document you wish to sign.


You can view the contents of the signed document by clicking on the image.

 Szafir

The certificate has been generated and is ready to use

Certificate data presentation


First name	Last name	Document number
JAN	KOWALSKI	PNOPL-73061803688

 Certificate available through: **14 min 50 sek.**

Selected document

Document name	Number of pages
1. plik.pdf Hash: 32BF FBE8 ... 6602 3A16	1

Select the page where the signature stamp will be placed:

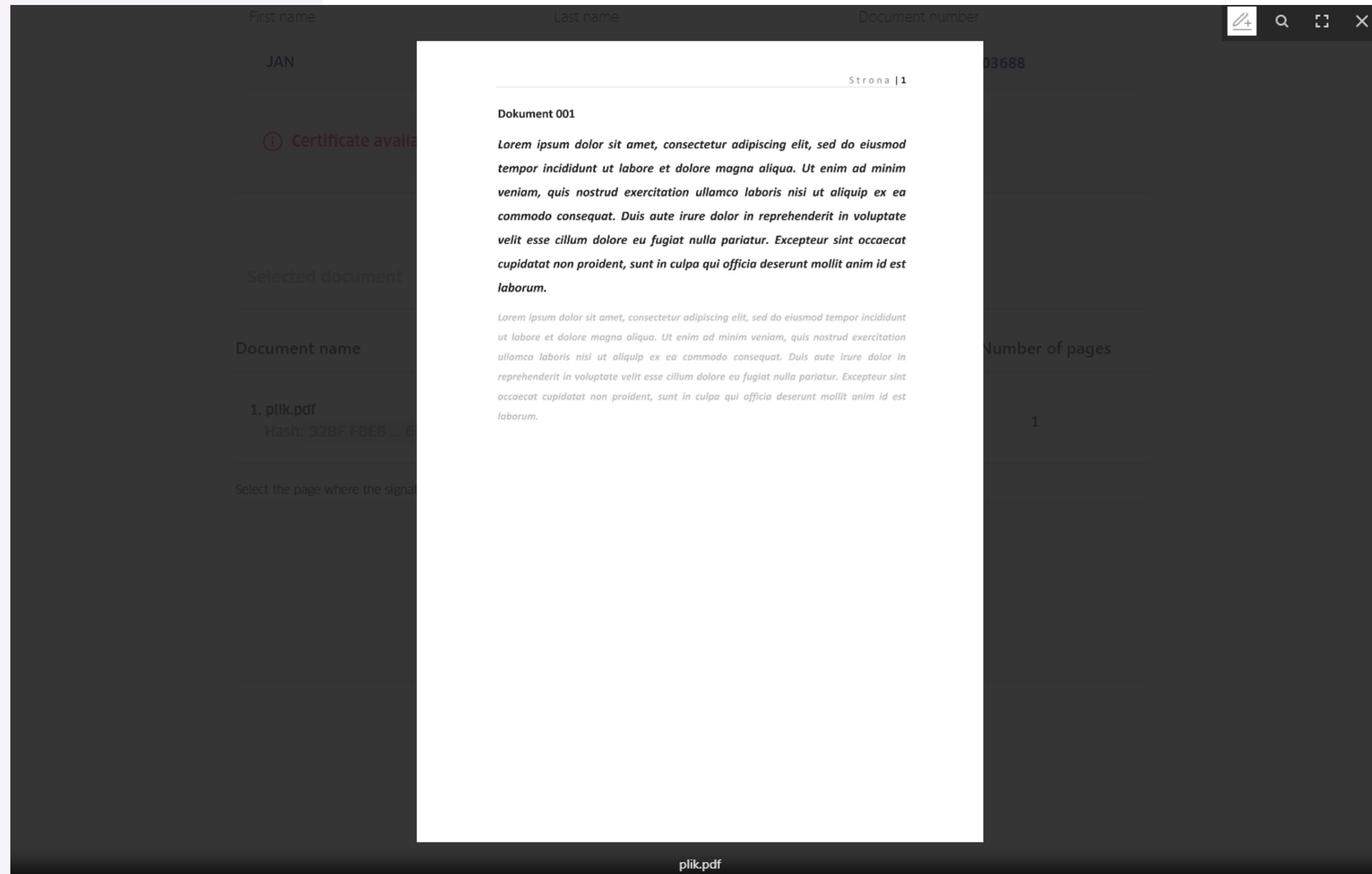


I have read the document

[← Change file](#) [Authorize with mojID →](#)

Step 13

Select  in the top right corner of the file preview.



The screenshot shows a document viewer interface. At the top, there are fields for "First name" (JAN), "Last name", and "Document number" (03688). A search icon and a close icon are in the top right corner. Below the fields, there is a "Certificate available" notification. The main area displays a PDF document with the following content:

Strona | 1

Dokument 001

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Number of pages: 1



Selected document: 1. plik.pdf
Hash: 32BF F8E8 ... 6

Select the page where the signature is located

plik.pdf

Step 14

Follow the instructions in the bottom left corner:

1. Press  to add a signature stamp.
2. Grab  and drag the signature stamp to the desired location.
3. **Save.**


Remember that you can place the stamp only on one page of the document you are signing. If for any reason you want to insert a signature stamp in e.g. two locations, then you should sign the document twice.



Certificate available through: 13 min 34 sek.

Strona | 1

Dokument 001

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.





1. Press  to add signature stamp to the page.
2.  Grab and drag the signature stamp to the desired location.
3. Save location.
4. Only one signature stamp allowed for the document!

← Cancel Save location →


is provided by Krajowa Izba Rozliczeniowa S.A. e-mail: kontakt@kir.pl



Step 15



Click „**Save**”, and then  to close the document preview.

 Certificate available through: 12 min 47 sek.

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Podpisano przez/ Signed by:
Imię/ First Name
Nazwisko/ Last Name
Data/ Date: dd.MM.yyyy HH:mm
mSzafir 

1. Press  to add signature stamp to the page.
2.  Grab and drag the signature stamp to the desired location.
3. Save location.
4. Only one signature stamp allowed for the document!

IS provided by Krajowa Izba Rozliczeniowa S.A. E-mail: kontakt@kir.pl

Step 16

Click

„Authorize and sign”.

First name: JAN Last name: KOWALSKI Document number: PNOPL-73061803688

i Certificate available through: 10 min 47 sek.

Selected document

Document name	Number of pages
1. potwierdzenie_certyfikat.pdf Hash: 55A3 8ECD ... A97A 2543	1

Select the page where the signature stamp will be placed

i
Signature authorization with mojeID...

The mSzafer electronic signature service
Is provided by Krajowa Izba Rozliczeniowa S.A.

Helpline: 801 500 207
e-mail: kontakt@kir.pl

Step 17

You will be transferred to the website of your bank to confirm your identity for the purpose of using a qualified signature.

The screenshot shows the Inteligo website interface. At the top left, the 'inteligo' logo is visible. In the top right corner, there is a refresh icon and a timer showing '04:43s'. Below the logo, there is a navigation bar with 'e-Urząd' and 'mojeID' buttons. The main content area is a modal window titled 'Przełącz dane dostawcy' (Switch provider). Inside this modal, there is a warning message: 'Żeby skorzystać z tej usługi, Twoje dane w Banku muszą być poprawne. Twoje dane są nieaktualne? [Sprawdź jak je zmienić](#)'. Below this, there are three rows of information: 'Nazwa dostawcy: Krajowa Izba Rozliczeniowa S.A.- mSzafir', 'Cel operacji: Potwierdzenie tożsamości na potrzeby złożenia kwalifikowanego podpisu', and 'Numer PESEL:'. A checkbox is checked, with the text: '* Wyrażam zgodę na przekazanie powyższych danych osobowych, za pośrednictwem Krajowej Izby Rozliczeniowej S.A., do wskazanego Dostawcy Usług'. At the bottom of the modal, there is a field for 'Podaj kod SMS nr 4:' with a masked input field and a refresh icon. To the right of this field are two buttons: 'Wykonaj' (Execute) and 'Anuluj' (Cancel). At the bottom right of the Inteligo page, there is a link for 'Gwarantowanie depozytów' (Deposit Guarantee) and a footer note: 'Konto Inteligo prowadzone jest przez PKO Bank Polski.'

Step 18

Wait – signing is in progress.

The certificate has been generated and is ready to use

Certificate data presentation

First name	Last name	Document number
JAN		PNOPL-73061803688

ⓘ Certificate available through:8

Selected document

Document name	Number of pages
1. potwierdzenie_certyfikat.pdf Hash: 55A3 8ECD ... A97A 2543	1

Select the page where the signature stamp will be placed:

Step 19

The document is signed.

Don't close your browser - download and save the signed document in the selected location.



Save the signed document >

i Do not close the browser window before downloading the document.

i You can download the document within 24 hours of signing. After this time, the signed document will be permanently deleted.

Do you want to sign another document?

Go to the store >

mSzafir

read more at www.mszafor.pl/en